



Chandler · Arizona
Where Values Make The Difference

Variance Request Application

If the property owner is not filing the application, please fill out the attached Letter of Authorization for an applicant or project representative to file the application.

Project or Owner Name		
Property Location/Address	City, State, Zip Code	
Type of Variance (waiver) from the Zoning Code you are requesting:		
Is this variance for an existing structure (e.g. fence, pool, etc.)? Yes: _____ No: _____		
Has the City issued a Notice of Violation? Yes: _____ No: _____ If yes, please attach a copy of the notice/letter.		
Property Owner Name		
Mailing Address	Phone Number	
City, State, Zip Code	Fax Number	
Applicant/Representative Name		
Mailing Address	Phone Number	
City, State, Zip Code	Fax Number	
Property Owner or Representative Signature	Date	
For City Use		
Date Filed	Development No.	Planner

Mailing Address:
P.O. Box 4008, MS 401
Chandler, Arizona 85244-4008

Transportation and Development Department
Planning Division
215 E. Buffalo St., Chandler Arizona 85225

Telephone: (480) 782-3000
Fax: (480) 782-3010
www.chandleraz.gov
Form No: UDM-063/Planning
Rev: 6-6-11



Variance Request Letter of Authorization

Please accept an application for a Variance for property located at:

Assessor's Parcel Number(s):

Said property is owned by:

Who hereby authorizes me to file this application on his/her behalf.

I certify that the above information is correct, and that I am authorized to file an application on said property on behalf of the owner.

Applicant Signature Date

Property Owner Name Printed Date

Property Owner Signature Date



Chandler · Arizona
Where Values Make The Difference

Justification for Variance Request

Please answer the following questions fully in order to prove your case to the Board.

1. Explain the special circumstances or conditions that apply to the land, building, or use referred to in the application. The special circumstances cannot be self-imposed by the property owner.

2. State why the granting of this variance is necessary for the preservation and enjoyment of substantial property rights.

Justification for Variance Request (Cont'd)

3. Explain why this variance will not materially be detrimental to persons, property, or the public welfare of the community.



Chandler · Arizona
Where Values Make The Difference

Variance Application Submittal Checklist

<u>Submitted</u>	<u>Item</u>
_____	Application
_____	Letter of Authorization (required if applicant is not the property owner)
_____	Justification for Variance Request
_____	Site plan drawn to scale on 8.5 x 11 or 11 x 17 paper, including: <ul style="list-style-type: none"> Zoning district for subject parcel Site Address North arrow Street names Lot dimensions Surrounding land uses Dimensions between all structures and property lines and/or fences Dimensions between all structures on the same lot Location and dimensions of item for which variance is requested Status of project (proposed or existing) Additional requirements/items requested by case planner
_____	Photographs of the property and item for which variance is requested
_____	Mailing labels for property owners within a 600-foot radius and City Registered Neighborhood Organizations (as provided by the City) within a one-quarter mile (1320-foot) radius of the subject site. Ownership information to be retrieved from Maricopa County Assessor's database.
_____	Application fee: <ul style="list-style-type: none"> Single family residential use \$165 All other requests \$315